**Action Plan Check List: Making Change**

□ Set the dates for the planning meetings.

□ Invite appropriate stakeholders to the meetings.

□ Set meeting agendas to cover:

* + Review survey highlights and distribute a report of findings if one was created (see Behaviors and Attitudes module).
	+ Review recommendations from walking audit and property assessment.
	+ Re-state long-term vision.
	+ Prioritize short-term and long-term objectives.
	+ Complete planning worksheet.
	+ Identify possible funding sources.

□ Develop plan (i.e. gather additional information as necessary) to include estimated costs and funding application deadlines (use SR2S plan outline to draft the plan).

□ Circulate the plan to key stakeholders and seek approvals.

□ Modify plan as needed.

□ Submit plan as part of funding application(s) (if applicable).

□ Get started on easy wins.

□ Review the plan at regular intervals. Celebrate successes and adjust objectives and timeline as appropriate.

□ Monitor funding applications (if applicable) and provide additional information as required.

□ Have a party (and fun walk!) to celebrate SR2S!

□ Keep SR2S alive with Walk & Roll to School Day each year