**SRTS Action Plan**

Now that you’ve completed the walking audit and surveys, and have the results from the surveys, you will meet as a committee to discuss what barriers to walking and biking to school you found, and come up with solutions for those barriers.

As the last step in the SRTS planning process, the action plan is meant to be a guide for your overall SRTS process. You can include solutions to barriers here that you might not include in the application. The point is to think of all opportunities, not just those that can be funded from the Federal SRTS grant. Include both long and short term objectives, objectives that can be completed through SRTS funds and those that cannot. You do not need to put everything from the action plan into the application, but everything that is listed in the application, should be in the action plan.

**How do you complete the action plan?**

1. Gather Your Team
   1. This can be completed over several committee meetings.
   2. Invite experts (e.g. engineers, educators, law enforcement officers) to discuss and identify specific projects to include in the Action Plan.
2. Let’s Review
   1. The vision for Safe Routes to School (e.g. more students walking and bicycling on safe routes.)
   2. The Six E’s for a comprehensive SRTS approach.
   3. The physical and psychological barriers to walking and/or bicycling to school that were identified in the surveys or found during the walking and/or bicycling audit.
3. Make a Plan

Column 1: Insert the priority issues and corresponding recommended activities into the first column of the appropriate solution area. (i.e. education, encouragement, enforcement, engineering, equity.)

Column 2: Describe variations of how a recommended activity will take place with different school settings, contexts, or needs identifying during surveys or audit in the second column. Leave this blank if the action plan is for a singular school.

Column 3: Identify which stakeholders will be involved to plan and implement the recommendation. Insert these stakeholder organizations and/or personnel into the third column of the action plan sheet.

Column 4: Determine if the recommendation is eligible for SRTS federal funding. Contact your Grant Coordinator for technical assistance and review. Insert what level of eligibility (Full/Partial/Not funded) the recommendation has into the fourth column.**Example:**

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| ***Current issue->Proposed Recommendation*** | ***Variation of Recommendation by School*** | ***Who Will Make It Happen*** *(Partner org., School, District, City, Road Agency****)*** | ***SRTS Funding eligible*** |
| **EDUCATION** | | | |
| Students don’t have the pedestrian and cycling skills to walk or bike safely -> Ped/bike education programming | Green Springs Elementary- Education programming with an assembly format by local law enforcement  Gable Middle- Education programming with bike rodeo component. | Law enforcement, Gear up bike organization, School admin, SRTS coordinator | Full |

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| ***Current issue->Proposed Recommendation*** | ***Variation of Recommendation by School*** | ***Who Will Make It Happen*** *(Partner org., School, District, City, Road Agency)* | ***SRTS Funding eligible*** |
| **EDUCATION** | | | |
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| ***Current issue->Proposed Recommendation*** | ***Variation of Recommendation by School*** | ***Who Will Make It Happen*** *(Partner org., School, District, City, Road Agency* | ***SRTS Funding eligible*** |
| **ENCOURAGEMENT** | | | |
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| **ENFORCEMENT** | | | |
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| ***Current issue->Proposed Recommendation*** | ***Variation of Recommendation by School*** | ***Who Will Make It Happen*** *(Partner org., School, District, City, Road Agency* | ***SRTS Funding eligible*** |
| **ENGINEERING** | | | |
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| **EQUITY** | | | |
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