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**Participation Log: Education/Training**

**School Name:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Program Component (i.e. Mechanics Club, Bike/Ped. Rodeo, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Instructor/Leader: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Directions:**

1. This form is to be filled out by the instructor or leader during each program. Please submit this form to your Program Coordinator. **Coordinators, you must submit participation forms monthly and with your progress reports.**
2. Please fill in Monday’s date at the beginning of each week. Collect the weather conditions every morning and afternoon if weather would have an impact on program component .

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| **Week 1****Monday’s Date (MM/DD/YY):** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
|  Number of children participating  |  |  |  |  |  |  |  |  |  |  |
|  Number of adults participating  |  |  |  |  |  |  |  |  |  |  |
| Weather:C=Clear, R=Rain, Sn=Snow |  |  |  |  |  |  |  |  |  |  |
| Special circumstances:H=half day, F=field trip, SC=school closure, O=Other (please explain in the comments box). |  |  |  |  |  |  |  |  |  |  |

 **Additional comments:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Week 2****Monday’s Date (MM/DD/YY):** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
|  Number of children participating  |  |  |  |  |  |  |  |  |  |  |
|  Number of adults participating  |  |  |  |  |  |  |  |  |  |  |
| Weather:C=Clear, R=Rain, Sn=Snow |  |  |  |  |  |  |  |  |  |  |
| Special circumstances:H=half day, F=field trip, SC=school closure, O=Other (please explain in the comments box). |  |  |  |  |  |  |  |  |  |  |

 **Additional comments:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Week 3****Monday’s Date (MM/DD/YY):** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
|  Number of children participating  |  |  |  |  |  |  |  |  |  |  |
|  Number of adults participating  |  |  |  |  |  |  |  |  |  |  |
| Weather:C=Clear, R=Rain, Sn=Snow |  |  |  |  |  |  |  |  |  |  |
| Special circumstances:H=half day, F=field trip, SC=school closure, O=Other (please explain in the comments box). |  |  |  |  |  |  |  |  |  |  |

 **Additional comments:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Week 4****Monday’s Date (MM/DD/YY):** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
|  Number of children participating  |  |  |  |  |  |  |  |  |  |  |
|  Number of adults participating  |  |  |  |  |  |  |  |  |  |  |
| Weather:C=Clear, R=Rain, Sn=Snow |  |  |  |  |  |  |  |  |  |  |
| Special circumstances:H=half day, F=field trip, SC=school closure, O=Other (please explain in the comments box). |  |  |  |  |  |  |  |  |  |  |

 **Additional comments:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Week 5****Monday’s Date (MM/DD/YY):** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| AM | PM | AM | PM | AM | PM | AM | PM | AM | PM |
|  Number of children participating  |  |  |  |  |  |  |  |  |  |  |
|  Number of adults participating  |  |  |  |  |  |  |  |  |  |  |
| Weather:C=Clear, R=Rain, Sn=Snow |  |  |  |  |  |  |  |  |  |  |
| Special circumstances:H=half day, F=field trip, SC=school closure, O=Other (please explain in the comments box). |  |  |  |  |  |  |  |  |  |  |

 **Additional comments:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_