*[School Name]*

 *[Address Line 2]*

 *[Address Line 3]*

 *[Address Line 4]*

 *[Letter Date]*

Safe Routes to School

Michigan Fitness Foundation

P.O. Box 27187

Lansing, MI 48909

**Subject: Letter in support of Safe Routes to School (SRTS)**

To Whom It May Concern:

As the Principal of *[School Name] [Elementary or Middle]* school, I fully support our school’s SRTS grant application, and I am aware of all the non-infrastructure activities. I also intend to work with the school’s Fiduciary and Program Coordinator to ensure completion of the approved non-infrastructure activities. Finally, I understand that during the application process pre-surveys will be conducted in coordination with the Michigan Fitness Foundation, and upon completion of programming, follow-up surveys must be conducted.

If there are any further requirements, or any other items that I might have missed, please feel free to contact me at any time.

Sincerely,

*[Principal Name]*

Principal