

**MICHIGAN DEPARTMENT OF TRANSPORTATION
SAFE ROUTES TO SCHOOL (SRTS) PROGRAM
NON-INFRASTRUCTURE FUNDING AWARD SUMMARY**

Project Number: 2018-0465

Applicant: XYZ Public Schools

Recipients: Ash Elementary, Maple Elementary, Cedar Elementary, Pine Middle School

Fiduciary: XYZ Public Schools

Recommended Funding Award: \$33,611.59

Line 1 Items Non-Personnel Budget	Unit	# Of Units	Unit Cost	Total Cost
A. Adult Safety Vests -WSB Branded		75	\$12.50	\$937.50
B. Youth Safety Vests -WSB Branded		100	\$8.99	\$899.00
C. Misc. small prizes/incentives		750	\$5.00	\$3,750.00
D. Water Bottles - WSB Branded		750	\$3.00	\$2,250.00
E. Marketing & Printing Costs (flyers, handouts, online marking, etc.)		1	\$500.00	\$500.00
F. Rain Ponchos		100	\$5.00	\$500.00
G. Signup Genius Annual Membership		1	\$107.89	\$107.89
H. "Classic U Rack - Cycle Safe (Fits two bikes per rack - purchase 10 racks to increase bike capacity by 20)"		10	\$229.00	\$2,290.00
I. "Refreshments for events (\$3.50 per person for approx 200 people)"		200	\$3.50	\$700.00
J. Meeting & Event Supplies to support bike rodeos and community outreach initiatives and meetings		4	\$1,000.00	\$4,000.00
Total Line 1 Non-Personnel Budget \$ 15,934.39				
Line 2 Personnel Budget				
A. Program Coordinator Coordinates the Program, Reporting, Policies and Procedures, Communications, Supervises the volunteer Coordinator - \$20/hr based on 40 work weeks at 12 hrs/week adjusted to include FICA/Retirement Rates	hours	480	\$24.77	\$11,899.60
B. Volunteer Coordinator Coordinates, trains, schedules the volunteers - \$15/hr based on 28 work weeks at 10 hrs/week adjusted to include FICA/Retirement Rates	hours	280	\$20.67	\$5,787.60
Total Line 2 Personnel Budget \$17,677.20				
Total Non-infrastructure Budget Award				\$33,611.59

Non-infrastructure Special Requirements

1. Scope of Work: To provide Active Transportation Programming and other organized initiatives, including education and incentives, that encourage K-12 students to walk, bicycle, roll, or use other means of physical activity to travel between home and school, as approved in the application or proposal.
2. Some of the budget items may have been edited to enable them to be eligible for funding.
3. All education and encouragement (incentive) items must be on the Michigan Fitness Foundation list of recommended education and encouragement items. If different items are needed, pre-approval must be secured from the Michigan Fitness Foundation prior to ordering, or reimbursement will be denied.
4. Evaluation requirement: As part of this funding award, Ash Elementary, Maple Elementary, Cedar Elementary, Pine Middle School are required to participate in the post survey evaluation effort.

6/8/2023