

**Safe Routes to School
School Non-Infrastructure Invoice**

School Name(s): **Maple Elementary, Pine Middle School**

Fiduciary Name: **XYZ Public Schools**

Prime Contract #:	2025-0006	Billing # (first billing will be 1, etc.):	1
Job #:	22082	Billing Period (beginning to end dates):	9/1/2023 - 9/30/2023
Authorization #:	N/A	Cumulative % of Award Activities Completed:	10%

BUDGET CATEGORIES (from award summary)	TOTAL BUDGET	EXPENDED THIS PERIOD	CUMULATIVE EXPENDITURES	REMAINING BALANCE
Personnel Expense (attach detail)	\$7,500.00	\$495.00	\$495.00	\$7,005.00
Non-personnel Expense (attach detail)	\$7,500.00	\$345.89	\$345.89	\$7,154.11
GRAND TOTALS	\$15,000.00	\$840.89	\$840.89	\$14,159.11

Mark this box to acknowledge that documentation of all expenses, including timesheets and other payroll documents, must be kept until the final MDOT audit.

Check Payable To: **XYZ Public Schools**

Address: 234 School Dr
City, State, Zip: Evergreen, MI 12345

Invoice Completed by: Jane Doe
Contact Phone: 555-123-5555
Contact Email: janedoe@xyzpublicschools.net

Questions and invoice submission:

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