

**Safe Routes to School
School Non-Infrastructure Invoice**

School Name(s): **Maple Elementary, Pine Middle School**

Fiduciary Name: **XYZ Public Schools**

Prime Contract #: **2025-0006**

Job #: **22082**

Authorization #: **N/A**

Billing # (first billing will be 1, etc.):

1

Billing Period (beginning to end dates):

9/1/2023 - 9/30/2023

Cumulative % of Award Activities Completed:

10%

BUDGET CATEGORIES (from award summary)	TOTAL BUDGET	EXPENDED THIS PERIOD	CUMULATIVE EXPENDITURES	REMAINING BALANCE
Personnel Expense (attach detail)	\$7,500.00	\$495.00	\$495.00	\$7,005.00
Non-personnel Expense (attach detail)	\$7,500.00	\$345.89	\$345.89	\$7,154.11
GRAND TOTALS	\$15,000.00	\$840.89	\$840.89	\$14,159.11

☒ Mark this box to acknowledge that documentation of all expenses, including timesheets and other payroll documents, must be kept until the final MDOT audit.

Check Payable To: XYZ Public Schools

Address: 234 School Dr

City, State, Zip: Evergreen, MI 12345

Invoice Completed by: Jane Doe

Contact Phone: 555-123-5555

Contact Email: janedoe@xyzpublicschools.net

Questions and invoice submission:

Megan Suhs, SRTS Contracts Coordinator

Michigan Fitness Foundation

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